

2018 VENDOR APPLICATION

“Jump on the Bandwagon”

Grand Chapter of Virginia OES

May 21, 22 & 23 2018

The Double Tree Williamsburg, Williamsburg, Virginia

1-757-220-2500

COMPANY NAME _____
ADDRESS _____
TELEPHONE NO. _____ EMAIL _____
OWNER/PERSON RESPONSIBLE _____
TYPE OF MERCHANDISE/SERVICE _____

FEE **\$400.00** per 12' W x 8' D space (approx.) – (3) 8' tables and (2) chairs will be provided per space.

MAKE CHECK PAYABLE TO: THE GRAND CHAPTER OF VIRGINIA

Number of Spaces _____ x \$400.00 \$ _____
Wi-Fi @ \$50.00 \$ _____
TOTAL AMOUNT ENCLOSED: \$ _____

Additional display items being brought (We reserve the right to decline use based on building restrictions).
Power strips can be used if they are not overloaded.

All Applications and Total Fees MUST Be Received No Later Than **APRIL 1, 2018. *If You Cancel After May 1, 2018, You Will Forfeit Your Payment.***

Please send applications and check to: Lynne E. Jones, PGM
3401 Bow Creek Blvd.
Virginia Beach, Virginia 23452
E-Mail: lynne.jones@kimley-horn.com
Phone: 757.498.3242 (H); 757.630.1524 (M)

Vendor Hours: **Sunday 7:30 a.m. - 4:00 p.m. – Vendor Set Up – May 20th**
Monday 8:00 a.m. - 5:00 p.m. (Practices in a.m., Afternoon and Evening sessions)
Tuesday 7:30 a.m. - 4:00 p.m. (Morning and Afternoon sessions)
Wednesday 7:30 a.m. – 12:00 p.m.*

Times are Subject to Change based on Vendors Preference

***Members enter Business meeting @ 9:00 a.m. and cannot leave until voting is over.**