



# Grand Chapter of Virginia Order of the Eastern Star

October 27, 2017

Dear Vendor,

On behalf of the Grand Chapter of Virginia, Order of the Eastern Star, our Worthy Grand Matron Sister Marcia L. Perry and Worthy Grand Patron Brother Donald E. Strehle, I would like to invite you to join us for the ***“Jump on the Bandwagon”*** Grand Chapter Session in Williamsburg, Virginia, May 21–23, 2018.

We are excited to once again hold the session in the Doubletree by Hilton Hotel, Williamsburg, Virginia. We hope that you will consider us for your schedule and join us. We have the same rooms as last year, right near the Grand Chapter and Hospitality Rooms.

Please list **all additional items** you plan on using for your set-up. You will need to plan on linear or u-shaped layouts because of fire regulations as they relate to aisle widths, etc. If you do not want the tables or chairs provided because you will be bringing your own, please note this also on the application. Wi-Fi is available for a nominal fee.

Please fill out the enclosed application and return it to me with full payment by **April 1, 2018**. If you cancel after **May 1, 2018**, you will forfeit your payment. Assignments will be made based on the best use of the area.

**Set-Up will be Sunday - May 20, 2018, starting at 7:30 a.m.**

I have worked with many of you in the past and I look forward to seeing and working with all of you again. Please share this information with any vendors you meet in your travels and have them contact me to have information sent to them or they may go to the Grand Chapter of Virginia OES website: <http://easternstar-virginia.org>. If you have received this by regular mail and have e-mail, please let me know so that I can use it to contact you with more information closer to the event. If you do not wish to be kept on our mailing list, please e-mail me.

Fraternally,

*Lynne E. Jones*

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